

In the packet that was mailed to you on 2/5/2016, you received:

- E-Pay Application (Illinois Funds Electronic Payments Application),
- Merchant Services Agreements, and
- INB Bank Authorization Form

To ensure that we have the same authorized signature across all vendor relationships we ask that you complete these three forms (even if they were recently updated by your office) and return to us as soon as possible.

Please mail completed forms to:

Illinois State Treasurer's Office

Attn: The Illinois Funds E-Pay Team

400 West Monroe, Suite 401

Springfield, IL 62704

Merchant Services Agreements:

If you **absorb** the processing service fee, the primary account authority that signed the bottom of the E-Pay application should sign the "merchant" section of the enclosed Merchant Services Agreement that has 5 signature sections (including Global Payments and BMO Harris Bank). You may discard the Vantiv forms and the other MSA included in the packet.

Mail to our office:

- E-Pay Application (Illinois Funds Electronic Payments Application)
- Merchant Services Agreement
- INB Banking Authorization Document

OR

If you **pass** the 2.35%, \$1 minimum processing service fee to your constituent, the primary account authority that signed the bottom of the E-Pay application should sign the "merchant" section of the enclosed Merchant Services Agreement that has only 3 signature sections (listing Forte Payment Systems) and the VANTIV SUB-AGREEMENT (which is a 2 page form with signature section on the bottom of the second page).

On Page 2 of the Vantiv Sub-Agreement, you will need to complete the section at the top asking for your Merchant-Owned Designated Account. This will be your Illinois National Bank (INB) account information.

☐ Merchant-Owned Designated Account

Name of Bank: ILLINOIS NATIONAL BANK

ABA No.: ENTER EXISTING ROUTING NUMBER

Account No. ENTER EXISTING EPAY ACCOUNT NUMBER

Account Name: NAME OF ENTITY/PARTICIPANT

Mail to our office:

- E-Pay Application (Illinois Funds Electronic Payments Application)
- Merchant Services Agreement
- VANTIV Merchant Services Agreement for Sub-Merchants (2 pages)
- INB Banking Authorization Document